

Minutes - OASIS Board of Directors Meeting

Held 8 May 2008 by teleconference, 11-12 am PT.

OASIS Board approved Public minutes.

8 May 2008

Thanks to BEA-Oracle for providing the teleconference bridge.

Directors in Attendance:

- Eduardo Gutentag, Chairman
- Ed Cobb, Vice Chairman
- Bob Glushko
- Mike DeNicola, Treasurer and Finance Committee Chair
- Frederick Hirsch, Secretary
- Peter Brown
- Paul Knight
- Jeff Mischkinsky
- Claus von Riegen
- Michael Winters

Directors Regrets:

- None

Staff in Attendance:

- None

1. Welcome, Agenda Review

Eduardo Gutentag, the Chairman, presided at the meeting, and Frederick Hirsch, the Secretary, kept the minutes. Mr. Gutentag convened at 11:10 PT, noting that a quorum was in attendance. Ten directors were present when the meeting convened. The meeting agenda was reviewed and approved.

Jeff Mischkinsky and Claus von Riegen gave regrets for next week.

2. Minutes Approval

MOTION 2008-05-08.1: Approve the minutes from 1-2 May 2008 F2F as distributed on 6 May 2008 by Frederick Hirsch.

See <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200805/msg00023.html>

This item deferred to next week to allow time for review.

3. Review Open Actions and Resolutions

3.1. Open Action Review

This section records action item status.

Actions from 7-8 February 2008

ACTION 2008-02-08.3: Scott McGrath to review and summarize disclosure requirements for OASIS annual report.

Status: open.

Note: Eduardo Gutentag and Scott McGrath have reviewed disclosure requirements and will produce the member report next week.

Actions from 6 March 2008

ACTION: 2008-03-06.2: Finance Committee should review (and increase) amount of money set aside in budget for legal work.

Status: open.

Actions from 20 March 2008

ACTION 2008-03-20.02: Finance Committee to review Legal XML expense and budget status.

Status: open.

Actions from 1 May to 2 May 2008

ACTION: 2008-05-01.1: Dee Schur to review section c of the IDTrust Member Section RoP and to clarify whether the entire steering committee is replaced every two years, or whether there are staggered elections and to propose text if needed.

Status: open.

ACTION: 2008-05-01.2: Process Committee to make proposal related to transfer of uncommitted Member Section funds to general fund on annual basis.

Status: open.

ACTION: 2008-05-01.3: Frederick Hirsch to work with TAB to arrange TAB discussion with Strategy Committee regarding Webinar topics.

Status: open.

ACTION: 2008-05-01.4: Scott McGrath to work with Member Sections to clarify the role displayed in the Member Section roster pages.

Status: open.

ACTION: 2008-05-01.5: Outreach committee to review issues and criteria related to free memberships.

Status: open.

ACTION: 2008-05-01.6: Ad hoc committee to report back to the Board no later than the next F2F with a proposal on process rules related to submission of OASIS standards to external bodies.

Status: open.

ACTION: 2008-05-02.1: Eduardo Gutentag and Staff to produce cover letter and send out member notice regarding revised IPR policy.

Status: open.

ACTION: 2008-05-02.2: Staff to provide the Strategy Committee with a set of pricing proposals for OASIS memberships and Strategy Committee to review those proposals.

Status: open.

3.2. Open Resolution Review

This section records the follow-up status for resolutions, for example the posting of approved minutes and policies or the follow-up actions required of a resolution.

Resolutions from 1 December 2007

RESOLUTION 2007-12-01.07, RESOLVED: That the Consortium approves the Memorandum of Understanding between IUCN and OASIS, dated 29 November 2007, IUCN-OASIS MOU 2007-11-29.pdf. (as amended)

Follow-up Status: open.

Note: Waiting on IUCN response to updated MoU which was sent to them.

Resolutions from 1 May to 2 May 2008

RESOLUTION 2008-05-01.1, RESOLVED: Approve the minutes (v3) from 24 April 2008 as distributed on 28 April by Frederick Hirsch.

Follow-up Status: completed.

Note: Posted, see <http://www.oasis-open.org/private/2008-04-24-oasis-board-minutes-approved.pdf>.

RESOLUTION 2008-05-01.2, RESOLVED: Defer this agenda item until tomorrow at 9:30 am.

Follow-up Status: completed.

Note: This was completed during the meeting.

RESOLUTION 2008-05-01.3, RESOLVED: Defer this agenda item until tomorrow at 9:30 am (in conjunction with IPR Policy).

Follow-up Status: completed.

Note: This was completed during the meeting.

RESOLUTION 2008-05-01.4, RESOLVED: The IDTrust Member Section Rules of Procedure (<http://www.oasis-idtrust.org/RoP>) be amended so that section (c) "The rules for electing new Steering Committee Members" have the following added to the end of it: "Each Member Section Supporting Entity shall be entitled to have one Member Section Qualified Elector (as those terms are defined in the OASIS Member Section Policy). The Qualified Elector for a Supporting Entity that is an OASIS Organizational Member shall be that entity's Primary Representative (as those terms are defined in the OASIS TC Process) or that person's designate. "

Follow-up Status: open.

RESOLUTION 2008-05-01.5, RESOLVED: Jeff Mischinsky will be Vice Chair for this F2F meeting in Ed Cobb's absence.

Follow-up Status: completed.

Note: This was completed during the meeting.

RESOLUTION 2008-05-01.6, RESOLVED: Establish an ad-hoc committee to draft rules around the submission of OASIS standards to external bodies.

Follow-up Status: completed.

Note: This was completed during the meeting.

RESOLUTION 2008-05-02.1, RESOLVED: Approve the revised IPR policy as sent by Ed Cobb 23 April with 60 day member review.

Follow-up Status: open.

4. Search Committee Update

The Board of Directors entered Executive Session to discuss Search Committee Update.

The Board of Directors finished Executive Session to discuss Search Committee Update.

5. OASIS President Report

Eduardo Gutentag, acting as OASIS President, provided an update on OASIS. An appeal was presented to the President, but suspended to enable further discussions before review of the appeal is needed. The Board noted that requests for an appeal are not archived when presented to the Chair of the Board using the OASIS email address, perhaps an email address should be established allowing it to be archived.

ACTION 2008-05-08.1: Process Committee to review appeals process for visibility and archiving of emailed appeals.

The AGM slides have been posted, but can only be found through the Symposium schedule (link to all slides <http://events.oasis-open.org/home/sites/events.oasis-open.org.home/files/2008%20AGM%20All-slides.odp>). It should be possible to provide a link to this material and be easier to find along with materials from previous AGM materials. Eduardo Gutentag plans to send message to membership with report and link to slides next week.

6. Election Policies

<Paul Knight left the meeting>

Eduardo Gutentag expressed concern with using Single Transferable Voting when the number of candidates is less than or equal to the number of seats available. It may be inappropriate to have to determine an order of candidates when it makes no difference. Board Members also raised issues regarding other election rules, such as whether an election should be held if the number of nominations does not exceed the number of open seats, and whether candidates need to achieve a minimum number of votes in various OASIS elections. Board members indicated that having an election as planned has value but that the Board may wish to review the election process.

7. Adjourn

The meeting adjourned at 12:05 PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors