

1 **Minutes of the OASIS Board of Directors - Final**
2 **September 15, 2004**

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5 **Directors in Attendance**

6 John Borrás
7 Ed Cobb
8 Mike DeNicola
9 Colin Evans, Chairman of the Board
10 Patrick Gannon, OASIS President and CEO
11 Eduardo Gutentag
12 Frederick Hirsch
13 Jim Hughes, Treasurer
14 Chris Kurt, Secretary
15 Jeff Mischkin
16 Michael Weiner

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18 **Guests**

19 Karl Best, OASIS Vice President
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22 **1. Call to Order, Review of Agenda**

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24 The meeting was called to order at 8:03 am PDT. All Directors were in attendance. The
25 meeting agenda was reviewed, updated and approved.
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27 **2. Review & Approval of Previous Minutes.**

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29 Chris Kurt presented updated minutes from the August 25, 2004 Board meeting for
30 review and approval.
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32 **RESOLUTION 2004-09-15.01: RESOLVED**, that the minutes of the August 25 Board
33 meeting are approved as amended in the meeting. Passed unanimously.
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35 There were no outstanding action items for review at this meeting.
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37 **3. Strategy Committee Items**

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39 Patrick Gannon presented a reviewed Interop Demo Policy for review and approval. The
40 contents of the proposed policy were discussed among the Directors.
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42 **RESOLUTION 2004-09-15.02: RESOLVED**, that the OASIS InterOp Policy (version
43 as of September 9, 2004, and modified during the Board meeting), is unanimously
44 approved by the Board.
45

46 A plan for conformance self-testing was presented for review and approval. The details
47 of the proposed plan were discussed.

48
49 The Board approved the staff to proceed with the conformance self-test program up to the
50 point of vendor selection, as outlined in the program proposal (version as of September
51 10, 2004). Staff will be requesting Board feedback on areas of concern to be addressed in
52 an implementation plan.

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54 **4. Status of IPR Committee**

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56 Ed Cobb provided an update on the progress of the IPR Policy Committee.

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58 The committee will be requesting that the Board approve release of the Membership
59 agreement for member review and comment at the October Board meeting.

60

61 76 comments were received on the IPR Policy draft, opening 125 issues for consideration.
62 Most of the dialog is related to individual membership changes.

63

64 A face to face meeting is scheduled for next Friday to work through all the comments
65 received and produce an updated policy document for Board review and approval in
66 October.

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68 **5. TC Process Committee**

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70 Karl Best reported on the progress of the Process Committee. A draft process update was
71 sent to the Board last week as a FYI. With weekly meetings, a final draft of the proposed
72 process revision should be available for Board review and approval to the Brussels
73 meeting.

74

75 Changes in the updated process were discussed among the Directors.

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77 **6. TAB Status Review**

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79 Eduardo Gutentag provided an update on TAB activity. The new members of the TAB
80 joined the group for its last meeting. Pete Wenzel from SeeBeyond was reelected as
81 TAB Chair.

82

83 Symposium plans have been started and topics are being narrowed down and refined.
84 Document templates have been passed on to OASIS staff. Naming guidelines have
85 received comments from the TC Chairs, and the draft is being updated. The Conceptual
86 Model committee has been disbanded.

87

88 A new subcommittee will be formed to analyze topic areas to find gaps in OASIS work.

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90 **7. Adjournment**

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92 The meeting adjourned at 9:53 am PDT. The next Board meeting is in Brussels on
93 October 7, 2004.

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96 Respectfully Submitted,

97 Christopher Kurt

98 Secretary