

1 **Minutes of the OASIS Board of Directors - Final**
2 **August 25, 2004**

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5 **Directors in Attendance**

6 John Borrás
7 Ed Cobb
8 Mike DeNicola
9 Colin Evans, Chairman of the Board
10 Patrick Gannon, OASIS President and CEO
11 Eduardo Gutentag
12 Frederick Hirsch
13 Jim Hughes, Treasurer
14 Chris Kurt, Secretary
15 Jeff Mischkinsky
16 Michael Weiner

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18
19 **1. Call to Order, Review of Agenda**

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21 The meeting was called to order at 8:03 am PDT. All Directors except Jeff Mischkinsky
22 were in attendance. The meeting agenda was reviewed, updated and approved.

23
24 **2. Review & Approval of Minutes from July 29-30 Board meeting.**

25
26 Chris Kurt presented updated minutes from the July 29-30 Board meeting for review and
27 approval.

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29 <Jeff Mischkinsky joined the meeting during this discussion>

30
31 **RESOLUTION 2004-08-25.01: RESOLVED**, that the minutes of the July 29-30 Board
32 meeting are approved as amended in the meeting. Passed unanimously.

33
34 ***Action Item Review***

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36 Open action items were reviewed and their status was reported.

37
38 **AI 2004-07-29.02:** Chris Kurt closed his open action item by distributing a summary of
39 the resolutions passed by the Board over the past three years. This summary will be
40 updated as future meeting minutes are approved.

41
42 **AI 2004-07-29.01:** Karl Best will be providing an update to the status of the OASIS
43 standards registry to the Strategy Committee.

44

45 **AI 2004-08-25.01:** Chris Kurt and Patrick Gannon to review the list of policies that have
46 been discussed or approved in prior Board meetings, and report on their status at the next
47 Board meeting.
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49 **3. New Member Section Rules of Procedure**

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51 Patrick Gannon presented a proposed Rules of Procedure and financials for a new
52 Member Section. The details of this proposal were discussed in Executive Session.
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54 **4. Review and Approve InterOp Demo Policy**

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56 Patrick Gannon reported on the status of the InterOp Demo Policy. The draft has been
57 discussed by the Process Committee and updates have been made based on various pieces
58 of feedback. Management will continue to work with the Process Committee to update
59 this document, and plans to bring it back for Board approval at the September meeting.
60

61 InterOp demos are proceeding under the current approach until the policy is adopted by
62 the Board.
63

64 **5. Status of IPR Committee**

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66 Ed Cobb reported on the status of the IPR Committee. Approximately 20 comments have
67 been received to date. The committee has drafted a response to the membership to
68 summarize the issues identified to date, possible approaches to address them, and current
69 status.
70

71 The committee will also be opening the feedback archives to the OASIS membership for
72 review.
73

74 An updated Membership Agreement was sent to the IPR Committee for review. The
75 committee also plans to bring a draft AntiTrust policy to the Board for review and
76 approval.
77

78 **6. Review of July 2004 Finance Report**

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80 Patrick Gannon presented the OASIS May Operations Report. New memberships are
81 behind budget, but new member sections are anticipated to bring in a number of new
82 members.
83

84 The net change in membership for July is 5 new members - most of these are in the Non-
85 Profit membership category.
86

87 OASIS staff will be working to ensure that each TC is following OASIS processes to
88 help ensure a clean transition to the new IPR Policy next year.
89

90 **7. Review of Plans for October F2F**

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92 Plans for the October F2F in Brussels were discussed. Directors were reminded to make
93 their hotel reservations before the hotel block expires. Event flyers will be distributed to
94 Directors for distribution to their local offices and partners.

95

96 Topics for discussion at this meeting include:

97 - TC health

98 - IPR Policy approval

99 - Updated strategy plan and discussion

100

101 The meeting will adjourn on Friday at 2:00 pm. Other commitments include a possible
102 reception on Tuesday night, the OASIS member reception on Wednesday night, and the
103 Board meeting all day Thursday and Friday until 2:00 pm.

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105 **8. Adjournment**

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107 The meeting adjourned at 9:55 am PDT.

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109

110 Respectfully Submitted,

111 Christopher Kurt

112 Secretary