

**Minutes of the OASIS Governing Board, held by Teleconference  
on Friday, 21 February 2002**

**Attendees:**

<u>Directors</u>	<u>Position</u>
Colin Evans	Director and Board Chair
Norbert Mikula	Director and Board Vice-Chair
Patrick Gannon	Director and interim President/CEO
Jim Hughes	Director and Secretary/Treasurer
Christopher Kurt	Director
Una Kearns	Director
Simon Nicholson	Director
Michael Weiner	Director

**Others Present**

Karl Best	OASIS Director of Technical Operations
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1. **Opening and Agenda Approval.** Colin Evans called the meeting to order at 12:10 pm and the announced agenda was approved.
2. **Previous Minutes, Action Items and Secretary Comments.** Previous minutes were approved:  
  
**Resolution 020221-01.** Resolved unanimously: That the minutes of the 25 January 2002 Board meeting are approved.
3. **Financial Report.** Patrick presented the January Financial Report, which was circulated to the board in written form on 20 February 2002. Key points were that membership is growing outside of the US; the revenues (bookings) in January were 112% of budget and the net income for the month was 411% of budget. Although there was a drop in our cash position at the end of January, it picked up again within several days as payments were received and our normal cash position is expected at the end of the quarter. A large payment is expected in 2Q, which will put us well above our normal cash position by midyear.
4. **Lease Issue.** OASIS has a 2-1/2 year old lease that will not be renewed when it expires on 31 May. Patrick reviewed the contents of an email message laying out various options for consideration, and there was general agreement that we should look for space in the areas close to our current offices. Alternatives are

being examined now, and it is hoped the Board will be able to come to a final decision on a new location in the upcoming March meeting. Board members are asked to contact their corporate real estate officers to see if they could provide any help with proposed locations or good agents to work with in the Boston area. Patrick plans to have a report to the Executive Committee by 2/28 for review.

5. **IPR Policy.** There are continuing questions about the OASIS IPR Policy, especially with regard to ongoing work at the W3C on their changes; in addition, our ebXML Messaging Services TC has asked for clarification regarding the use of normative references within our specifications. In discussion, the Board agreed that we needed to discuss this topic, carefully consider the scope of this work and make clear decisions if there is a need to update the current Policy. A temporary board subcommittee, consisting of Jim, Michael, Simon and Karl, will meet to prepare a report for the March Board meeting. This report should provide recommendations on how to deal with the ebXML MS TC question, key open issues and how the Board should proceed. OASIS counsel's opinion will be sought, but in the interests of expense and need for overall direction, the subcommittee will not attempt to prepare conclusive documents for the Board.

[Norbert joined the meeting at 2:10 p.m.]

6. **Technical Advisory Board.** Una continued discussion from the last Board meeting concerning a new Board subcommittee called the "Technical Advisory Board". A membership message will be written this week, elections called in March and held in April. The announcement is coming to the Board for review.

**Action Item 020221-02.** Una to provide the Board with a description of the election process that will be used for TAB members.

A call for a Technical Architect was not recommended by the Technical Advisory Committee, but Management is still considering this proposal so that additional resources would be available to coordinate the technical committees. Colin thought that this proposal for a Technical Architect was connected with the BIC discussion.

Board members were asked to read and respond to Karl's email, sent today, which discussed the Technical Architect position.

7. **WS-I.** Michael and Chris gave a brief update of the WS-I announcement, and it was noted that POSC (a consortium) was listed as a member. It was explained that WS-I would work as a specification integrator and establish that

interoperability existed between web service products built to a certain set of specifications. The board discussed liaison relationships between the TAB, TC Chairs and external bodies.

8. **Chair/Vice Chair Discussion.** As both the current OASIS Chair and Vice-Chair are now from one company (Intel), the board will discuss this issue in the March face-to-face meeting.

[Karl and Patrick then left the meeting.]

9. **CEO Search.** Michael presented a status report from the Search Committee in Executive Session.

10. **Next Meetings.** The next meeting is:
  - In-person regular board meeting on 20 March (all day, at Documentum)

11. **Closing.** Colin closed the meeting at 3:10 pm.



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Jim Hughes  
Secretary