Meeting Logistics

Venue

The meeting was conducted by teleconference at 13:00 ET.

Meeting Documents

All meeting documents are available to Board members in the Kavi Board Plus workspace.

Attendance

Directors Present:

- Frederick Hirsch
- Jenny Huang
- Dave Ings
- Gershon Janssen
- Dawn Jutla
- Paul Lipton
- Monica Palmirani
- Beth Pumo
- Bruce Rich

Staff Present:

- Laurent Liscia
- Scott McGrath
- Jamie Clark

Apologies received:

- Martin Chapman

Minutes

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 10 of 11 members present, the meeting was quorate. The draft agenda was adopted as posted.

2. Approval of Minutes

The motion to approve the draft minutes of the October 18-20, 2017 Board meeting was moved by Beth and approved by unanimous consent. Beth noted a small typo in the draft minutes which Dave fixed.

3. Executive Director's Report

Laurent Liscia, Executive Director, reviewed his most recent report.

In particular, Laurent reported that year end membership sales have been slow but that this has been offset by an unusually high renewal rate in November. He also mentioned that he expects the transition to open projects in 2018 will be challenging from a business perspective.

4. Finance Committee Report

Frederick Hirsch, Treasurer, led the final review of the proposed 2018 budget. The discussion was held in executive session.

Adjustments to the draft budget (since the prior Board meeting) included refinement of the IT upgrade expense estimates, as well as increased funding for the OASIS home page redesign.

Frederick noted that the Finance Committee recommended adoption of the proposed budget. No concerns were raised by the Board during the review. Dave then moved that we adopt the proposed 2018 budget. The motion was adopted by unanimous consent.

Finally, the Board asked Scott to pass on its thanks to staff member Cathie Mayo for her fine work on the 2018 budget.

5. Governance Committee Report

Frederick Hirsch, Governance Committee Chair, and Jamie Clark, General Counsel, provided an update regarding the investigation of a possible revision of the OASIS Interop policy.

Gershon, Frederick and Jamie all provided their point of view on the most important issues to be addressed regarding the Interop policy, possible approaches to resolving them, as well as recent interactions with the KMIP TC.

Following an extended discussion, it was agreed that the most pragmatic way forward was to refer the topic to the Board's Executive Committee for a proposed resolution (with staff members on the Committee asked to recuse themselves). Gershon made a motion to this effect and it was approved by unanimous consent.

6. Action Item Review

Dave Ings, Secretary, led the discussion. There were no updates.

All outstanding action items are grouped together here for ease of reference. However, some of these action items will be reviewed elsewhere in the agenda as part of other discussions.

Action Item 2017-10-18.01, owner: Martin Chapman, target: 2018-03-07

Process Committee to evaluate creating a Policy Deprecation Policy (for OASIS policy maintenance).

Action Item 2017-10-18.02, owner: Scott McGrath, target: 2018-03-07

Scott to collaborate with Jamie to investigate options for a non-discrimination policy.

Action Item 2017-10-18.03, owner: Scott McGrath, target: 2018-03-07

Scott to collaborate with Jamie to investigate options for a customer privacy policy.

7. Any Other Business

Gershon Janssen, Chair, led the discussion.

Gershon and Laurent are mid-way through Laurent's annual review. It will be completed in December.

8. Future Meetings Review

Gershon Janssen, Chair, led the discussion. There were no updates.

Tuesday January 30, 2018, 1-3 PM ET, Teleconference
March 7-9, 2018, Amsterdam, Face-to-Face
Tuesday April 24, 2018, 1-3 PM ET, Teleconference
Tuesday May 22, 2018, 1-3 PM ET, Teleconference
Tuesday June 26, 2018, 1-3 PM ET, Teleconference
July 18-20, 2018, Burlington, MA, USA, Face-to-Face

Approved Resolutions

Resolution 2017-12-19.01

"Board resolves to approve the Executive and Public minutes of the November 29, 2017 Board meeting, as published (respectively) at:

https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/62249/latest and https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/62250/latest"

Resolution 2017-12-19.02

"Board resolves to approve the 2018 Proposed Budget as published at https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/62233/latest"

Resolution 2017-12-19.03

"Resolved that the Board refer issues regarding the Interop Demo Policy and the KMIP TC to the Board Executive Committee (excluding staff), and their invitees if any, for further investigation and the formulation of a report and proposed resolution, to be referred to the Board for action, by the end of January 2018 if possible."