

## **Meeting Logistics**

### **Venue**

The meeting was conducted by teleconference at 13:00 ET.

### **Meeting Documents**

All meeting documents are available to Board members in the Kavi Board Plus workspace.

## **Attendance**

### **Directors Present:**

- Peter Brown
- Martin Chapman
- Frederick Hirsch
- Jenny Huang
- Dave Ings
- Gershon Janssen
- Ram Jeyaraman
- Paul Lipton
- Monica Palmirani
- Sanjay Patil

### **Staff Present:**

- Laurent Liscia
- Scott McGrath

### **Apologies received:**

- Dawn Jutla

## **Agenda Details**

### **1. Welcome, Agenda Review**

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. The meeting was quorate. The draft agenda was adopted as posted.

### **2. Approval of Minutes**

The motion to approve the draft minutes of the April 26, 2017 Board meeting was moved by Frederick and approved by unanimous consent.

### **3. Executive Director's Report**

Laurent Liscia, Executive Director, reviewed his most recent report.

Laurent reviewed the new TCs that were driving new membership sales, and the pipeline for new TCs over the next few months. He also reviewed the forthcoming Cybersecurity Standards User Council.

### **4. Finance Committee Report**

Frederick Hirsch, Treasurer, led the discussion, held in executive session, of:

- The review of the April 2017 operations report.
- The impact of recent member acquisitions on the number of OASIS Sponsors
- The reduced activity of the WS-I Member Section.

### **5. Governance Committee Report**

Frederick Hirsch, Chair, led the discussion of:

- The status of the ongoing OASIS policy review.
- In particular the committee decided to not revise the membership agreement at this time. This decision may be revisited once we have some experience with Open Projects deployment.

### **6. Process Committee Report**

Martin Chapman, Chair, led the discussion.

Martin sought approval by the Board of the final draft of the revised (streamlined) TC Process, as recommended by the Process Committee. After Martin reviewed the proposed changes, the matter was put to a roll call vote, moved by Frederick. During the discussion two minor editorial changes were made to the final draft (the changes were captured in the motion).

The approval motion carried with votes cast as follows:

Peter – yes, Martin – yes, Frederick – yes, Jenny – yes, Dave – yes, Gershon – yes, Ram – yes, Paul – abstain, Monica – yes, Sanjay – abstain.

The revised TC Process will be effective as of July 1, 2017.

Following the vote, the full Board expressed its thanks to Martin and Chet Ensign for their hard work on this revision.

## 7. FIRST.org Liaison Nomination

Laurent spoke in support of the nomination of Trey Darley as OASIS's organization-wide liaison to FIRST.org. The motion to approve Trey's nomination was approved by unanimous consent.

## 8. Action Item Review

Dave Ings, Secretary, to lead the discussion.

All outstanding action items are grouped together here for ease of reference. However, some of these action items will be reviewed elsewhere in the agenda as part of other discussions.

### **Action Item 2017-03-07.01, owner: Scott McGrath, due: 2017-07-26**

Scott McGrath to investigate current liability insurance options for Directors and Officers.

### **Action Item 2017-03-07.03, owner: Gershon, due: 2017-06-28**

All OASIS policy owners to review their policies and if revisions are required, report back to the Board meeting with a target date for completing the revisions.

### **Action Item 2017-03-07.04, owner: Scott McGrath, completed**

Scott McGrath to direct staff to prepare a guidance note for TCs regarding appropriate TC behaviour and mitigation options when travel (border) restrictions impact TC attendance.

Update: Chet Ensign distributed a guidance note to all OASIS members on April 27<sup>th</sup>.

### **Action Item 2017-03-07.06, owner: Gershon Jansen, due: 2017-07-26**

Gershon Janssen (with staff) to follow-up with Tim Hudson of Cryptosoft to determine next steps regarding Tim's event interop policy recommendations.

## 9. Any Other Business

Gershon Janssen, Chair, led the discussion.

With the consent of the Board, Gershon added to the agenda a proposal to add the CC BY 4.0 license as an OASIS Open Repository admissible license. Jamie Clark, OASIS Counsel, was not present for the discussion, but the Board was informed that Jamie had reviewed the proposal and was in support of it. Following discussion, the motion to add CC BY 4.0 was moved by Monica and approved by unanimous consent.

Due to time constraints, Gershon was unable to discuss OASIS related events at the recent European Identity and Cloud conference. Gershon will send an update to the Board by email.

## 10. Future Meetings Review

Gershon Janssen, Chair, to lead the discussion.

<b>Wednesday June 28, 2017, 1-3 PM ET Teleconference</b>
<b>July 26-28, 2017, Face-to-Face, Burlington, MA, USA</b>
<b>October 18-20, 2017, Face-to-Face, Philadelphia, USA</b>

## **Approved Resolutions**

### **Resolution 2017-05-23.01**

“Board resolves to approve the Executive and Public minutes of the April 26, 2017 Board meeting, as published (respectively) at:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/60707/latest> and  
<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/60708/latest>”

### **Resolution 2017-05-23.02**

“Board resolves to approve the revised (streamlined) TC Process, incorporating OASIS Defined Terms, the TC Process, and the OASIS Committee Operations Process, and to put said revision into effect as of July 1, 2017 for all OASIS technical committees, as published at:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/60724/latest>

with the following amendments:

- a) In committee operations document move in 1.7 "Attendance must be recorded in the meeting minutes. " to the beginning of the paragraph and prepend the word "Individual", and
- b) TC Process (clean version) delete sentence on line 547 "Disposition of Approved Errata must be identified in the subsequent Committee Specification Public Review Draft of the corrected OASIS Standard.””

### **Resolution 2017-05-23.03**

“Board resolves to appoint Trey Darley OASIS's organization-wide liaison to FIRST.org.”

### **Resolution 2017-05-23.04**

“Board resolves to add CC BY 4.0 to the list of the admissible licenses in the OASIS Open Repository projects.”