Meeting Logistics

Venue

The meeting was conducted by teleconference and started at 13:00 ET.

Meeting Documents

All meeting documents are available to Board members in the Kavi Board Plus workspace.

Attendance

Directors Present:

- Frederick Hirsch
- Jenny Huang
- Dave Ings
- Gershon Janssen
- Ram Jeyaraman
- Dawn Jutla
- Paul Lipton
- Monica Palmirani
- Sanjay Patil

Staff Present:

- Laurent Liscia
- Scott McGrath
- Jamie Clark

Apologies received:

- Peter Brown
- Martin Chapman

Minutes

1. Welcome, Agenda Review

Gershon Janssen, Chair, presided at the meeting. Dave Ings, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. The meeting was quorate. The draft agenda was adopted as posted.

2. Approval of Minutes

The motion to approve the draft minutes of the November 17, 2016 special Board meeting was moved by Paul and approved by unanimous consent.

The motion to approve the draft minutes of the December 13, 2016 Board meeting was moved by Frederick and approved by unanimous consent.

3. Executive Director's Report

Laurent Liscia, Executive Director, reviewed his most recent report.

4. Finance Committee Report

Frederick Hirsch, Treasurer, led the review of the November and December 2016 operations reports, as well as the review of the 2017 audit schedule. The discussion was held in executive session.

5. General Counsel Update

Jamie Clark, General Counsel, provided an update on the closure of the OCPP technical committee, and the RSA conference interop policy. The OCPP discussion was held in executive session.

Staff plans to update the OASIS interop policy based on recent experience, will keep the Board advised of any changes.

6. Staffing Committee Update

Gershon Jansen, Chair, led the discussion. The discussion was held in executive session.

7. Action Item Review

Due to time constraints, this agenda item was deferred until the next Board meeting.

8. Future Meetings Review

Gershon Janssen, Chair, led the discussion.

Board members were asked to fill out the Doodle polls for the April, May and June teleconferences.

Note: Paul Lipton (CA) has offered to host the fall 2017 Face-to-Face.

March 7-9, 2017, Face-to-Face, Bologna, Italy
<TBD> **April 2017, Teleconference**
<TBD> **May 2017, Teleconference**
<TBD> **June 2017, Teleconference**
July 26-28, 2017, Face-to-Face, Burlington, MA, USA

9. Any Other Business

No other business was discussed.

The meeting was adjourned at 15:00 ET.

Approved Resolutions

Resolution 2017-01-31.01

"Board resolves to approve the Executive and Public minutes of the November 17, 2016 Board meeting, as published (respectively) at:

https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/59701/latest and https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/59704/latest"

Resolution 2017-01-31.02

"Board resolves to approve the Executive and Public minutes of the December 13, 2016 Board meeting, as published (respectively) at:

https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/59542/latest and https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/59543/latest"