

Directors in Attendance:

- Frederick Hirsch, Chair
- Gershon Janssen, Secretary
- Peter Brown (*Day 1 and 3*)
- Martin Chapman
- Jenny Huang
- Dave Ings
- Ram Jeyaraman (*by teleconference*)
- Dawn Jutla (*Day 1 and 3*)
- Paul Lipton
- Fang You

Staff in Attendance:

- Laurent Liscia
- Scott McGrath
- Carol Geyer (*by teleconference*)
- Chet Ensign (*by teleconference*)
- Jamie Clark (*by teleconference*)

Guests:

- Steven Wright (AT&T)
- Lonneke Driessen (OCA)
- Girish Ghatikar (OpenADR) (*by teleconference*)

Apologies received from:

- Sanjay Patil, Vice Chair

DAY ONE

1. Welcome and Adoption of Agenda

Frederick Hirsch, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

Ram Jeyaraman joined the meeting by teleconference.

The Chair called the meeting to order and took roll call. With 10 members in attendance, the meeting was quorate.

The draft agenda was adopted.

Frederick informed the Board that he is now contracted by Fujitsu and his affiliation is with them now and his OASIS membership status will change accordingly.

As the Vice Chair was not present, Dawn Jutla acted as Vice Chair ad-interim if needed.

2. Approval of Minutes

The minutes of the Board meetings of 22 September 2015 were approved.

3. Open Action Review

There were no open Action Items. The OASIS Board Work Items and Issues document for long-term items was reviewed with no follow-up required.

4. Finance Committee Report

Dawn Jutla, Treasurer, reported and led the discussion.

In Executive Session

5. Update on OASIS Open Repositories

Scott McGrath, COO, reported and led the discussion.

Scott McGrath, provided a verbal update on the OASIS Open Repository.

The OASIS Open Repositories infrastructure using GitHub has been setup and is in place. Actual use is pending first submissions. Various TCs and OASIS members are considering either submissions or moving artefacts from their external repositories into the OASIS Open Repositories.

The Board discussed the progress and touched on topics: license / modes for the OASIS Open Repositories, outreach / marketing push and active polling of interest. The Board believes that moving faster is better, although having sufficient experience is a requirement that also needs to be met.

As follow-up the Board agreed to request the IPR Committee to look into Open Repositories and get the right sense of the issues to address. The idea is to run through 2 use-cases.

6. Executive Director's Report

Laurent Liscia, CEO and Executive Director, elaborated on the October 2015 Executive Director's Report, highlighting topics new members, marketing and outreach, self-certification and International activities.

Gershon spoke to activities related to acquiring new standards development activities in the domain of Electric Vehicle Charging (OCA / OCPP).

The Board thanked Laurent for the Executive Director's Report.

7. Strategy based Business Opportunities

Laurent Liscia, CEO and Executive Director, reported and led the discussion.

Laurent presented the 'OASIS Strategy Update 2015-2016' (slides), Jenny spoke about 'OASIS End User Organization Engagement' followed by Q&A.

The Board took note of the presentation and thanked Laurent for the report.

8. Continued Strategy Discussion – Member Value

Frederick Hirsch, Chair, reported and led the discussion.

Frederick presented the 'Value-Based Dues' (slides), followed by Q&A.

The Board took note of the presentation and thanked Frederick for the report.

9. Guest Speaker

Guest speaker Steven Wright of ATT joined the Board to share thoughts on NFV (Network Function Virtualization) and start exploring ways to help OASIS standards, such as TOSCA, to fit into deployment.

The Board thanked Steven for the great discussion and valuable insights.

The meeting recessed for the day at 5.30 pm ET.

DAY TWO

10. Welcome and Agenda Review

Frederick Hirsch, Chair, called the meeting to order at 09.00 am ET.

Ram Jeyaraman joined the meeting by teleconference.

11. OASIS Policy Maintenance

Frederick Hirsch, Chair, led the discussion.

The Board reviewed the OASIS Policy Maintenance document, identifying policies to be addressed.

For easier identification of policies which are up for review, the document will be sorted differently in future versions.

Respective owners are requested to provide updates to Gershon prior to the March 2016 Board meeting. An updated document will be sent to the board-plus list a few weeks before the March 2016 Board meeting.

12. Membership Fee Structure

Laurent Liscia, CEO and Executive Director, led the discussion.

Scott McGrath, COO, presented the Dues Categories Proposal.

The Board discussed the proposal. The general sense was that the proposal is good. An important aspect of the proposal is the required management tools to track organizations' participation. Given the required changes, it was decided to further develop this proposal before implementing.

The Board thanked staff for bringing an excellent proposal to the Board.

13. Process Committee Report

Martin Chapman, Chair of the Process Committee, reported and led the discussion.

Martin provided the Board with a status update from Process Committee:

- Process Committee uses a JIRA project for tracking work items and progress.
- The standing rule on voting rights when a TC only uses list communications and ballots and never has teleconference or face-to-face meetings.
- Substantive and material changes as described in the TC Process. The terminology is being aligned.

The Board thanked Martin for the report.

14. Visibility of Specifications

Scott McGrath, COO, reported and led the discussion.

OASIS lists its OASIS Standards (OS) on URL <https://www.oasis-open.org/standards>. It was proposed to add Committee Specifications (CS) to the list on that page as well, including a clear differentiation between OS and CS.

The Board approved to make Committee Specifications visible on the home page with clarifying language.

15. Member Initiated TC Incubation

Scott McGrath, COO, reported and led the discussion.

Scott explained there is no mechanism within OASIS to engage with each other between Technical Committees (TC). A facility that allows to connect to primary reps of organizations is considered useful before the TC is being formed, but also during TC work.

The Board approved the implementations of a communications facility for primary reps.

16. TAB Report

Chet Ensign, TAB Chair, reported and led the discussion.

Chet provided the Board with a status report on TAB activities, noting the self-certification whitepaper, the citations masters list, discussion on the public review feedback process and the updated TAB Work plan for 2015-2016.

The TAB charter document was discussed at the 22 September 2015 Board meeting and will be modified as discussed and posted to the website.

The Board took note of the report and thanked Chet and all TAB members for their excellent work.

The Board approved the TAB Work plan for 2015-2016.

17. OASIS Liaisons Report

Laurent Liscia, Executive Director, led the session.

Jamie Clark, OASIS General Counsel, joined by teleconference.

- Quarterly Liaison Report
Jamie discussed the Quarterly Liaison Report with the Board.

The Board thanked Jamie for the report.

18. OCA Meets OASIS

Gershon Janssen, Secretary, led the session.

Lonneke Driessen (OCA) joined the meeting in person. Girish Ghatikar (OpenADR), Carol Geyer and Jamie Clark joined the meeting by teleconference.

Gershon has been in contact with OCA for a few months. OCA wants to formalize its specifications and is looking for a suitable SDO. Lonneke spoke to the Board (presentation) about OCA and their work in the domain of Electric Vehicle Charging, providing background and insights to their standardization goals in order for the Board to familiarize themselves with the subject matter and objectives.

The Board thanked Lonneke for her clear presentation and valuable insights.

The meeting recessed for the day at 5.00 pm ET.

DAY THREE

19. Welcome and Agenda Review

Frederick Hirsch, Chair, called the meeting to order at 09.00 am ET.

20. Upcoming OASIS Events

Laurent Liscia, Executive Director, walked through the list of upcoming OASIS Events, highlighting the RSA conference and the ETSI Summit on Standardization and Open Source.

21. IT Update

Scott McGrath, COO, reported and led the session.

Scott provided an update on IT:

- Kavi. Staff will be participating in a Kavi User Group Meeting. Kavi has two distinct parts: (1) the member package application and (2) the groups application. Splitting up both parts will speed up the groups application. Staff is considering to migrate the member package application to a different stack, which also aligns with bizdev team goals.
- Drupal. Many parts of the OASIS website run on an older version of Drupal. Upgrades are planned for 2016.

- Backups and testing. A project for testing backups has been planned for 2016.
- Email. Developments in the email landscape to provide e.g. protection for spoofing are causing issues when posting to TC mail lists. This issue is tied to the current version of Kavi, though, might require attention.

The Board thanked Scott for the update.

22. Schedule of Future Meetings

The Board agreed on the following schedule of future meetings.

18 November 2015, Teleconference 9am-11am PT / 12pm-14pm ET / 18.00-20.00 CET / 00.00-02.00 (+1) CST
16 December 2015, Teleconference 9am-11am PT / 12pm-14pm ET / 18.00-20.00 CET / 00.00-02.00 (+1) CST
<td> January 2016, Teleconference
<td> February 2016, Teleconference
8-10 March 2016, Face-to-Face, US, Los Angeles, CA Day 1: 9am-5pm PT, Day 2: 9am-5pm PT, Day 3: 9am-3pm PT
<td> May 2016, Teleconference
<td> June 2016, Teleconference
27-29 July 2016, Face-to-Face, US Suggested locations: <ul style="list-style-type: none">- Burlington, MA- Boston, MA- New York, NY- Halifax, NS
<td> September 2016, Teleconference
<td> October / November 2016, Face-to-Face
<td> December 2016, Teleconference

23. Organizational Health

Frederick Hirsch, Chair, led the session.

In Executive Session

24. Board-Only Discussion

In Executive, Directors Only, Session

25. Any Other Business

No other business.

26. Adjourn

The Board thanked IBM for providing the meeting facilities.

The meeting adjourned at 12.00 pm ET.

Respectfully submitted, 4 December 2015

Gershon Janssen, OASIS Board Secretary

Approved Resolutions

RESOLUTION 2015-10-21.01

“The Board resolved to approve the minutes of the meeting held on 22 September 2015, available at:
Executive:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/56728>

Public:

<https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/56727>”

RESOLUTION 2015-10-21.02

“The Board resolved to instruct OASIS Staff to make Committee Specifications visible on the home page with clarifying language, see <https://www.oasis-open.org/standards>.”

RESOLUTION 2015-10-21.03

“The Board resolved to allow implementation of a communications facility to primary reps and instructed staff to create an opt-out, if possible, directory of primary reps on the member only portion of the website.”

RESOLUTION 2015-10-21.04

“The Board resolved to approve the updated work plan for the TAB for 2015-2016 as posted at <https://lists.oasis-open.org/archives/board-plus/201510/msg00055.html>”