

Minutes - OASIS Board of Directors Meeting

Held 9 June 2011 by teleconference, 9-11 PT.

OASIS Board approved Public minutes.

Thanks to IBM for providing the teleconference bridge.

9 June 2011

Directors in Attendance:

- Claus von Riegen, Vice Chairman
- Peter Brown, Chairman
- Jim Hughes, Treasurer and Finance Committee Chair
- Frederick Hirsch, Secretary
- Bob Freund
- Mike DeNicola
- Jeff Mischkinisky

Directors Regrets:

- Dave Ings
- Paul Lipton
- Charles Schulz

Directors not Present:

- Tony Giroti

Staff in Attendance:

- Laurent Liscia

1. Welcome, Agenda Review

Peter Brown, the Chair, presided at the meeting, and Frederick Hirsch, the Secretary, kept the minutes. Peter Brown, the Chair, convened the meeting at 9:00 PT, noting that a quorum was in attendance. Five directors and Laurent Liscia were present when the meeting convened. The meeting agenda was reviewed and approved.

2. Minutes Approval

[RESOLUTION 2011-06-09.01, Approve the minutes from 4-5 May 2011 as distributed on 5 May 2011 by Frederick Hirsch.](#)

Approved unanimously

See <http://www.oasis-open.org/apps/org/workgroup/board-plus/email/archives/201105/msg00022.html>.

3. Open Action Review

This section records action item status.

Actions from 26 May 2010

ACTION: 2010-05-26.1: Process Committee and Member Section Administrator to review all RoPs for Qualified Elector definitions.

Status: open.

Note: Process Committee provided comment to TC Admin, work in progress.

Actions from 17 March 2011

ACTION: 2011-03-17.3: Laurent Liscia to develop staff plans for a Symposium and/or regional meetings for further board discussion. Draft agendas are requested to clarify expectations at these meetings.

Status: open.

Actions from 4 May 2011

ACTION: 2011-05-04.1: Laurent Liscia to prepare a draft AGM agenda and share with Board, including a member section review as part of the AGM agenda.

Status: completed.

Note: See <http://www.oasis-open.org/apps/org/workgroup/board-plus/email/archives/201105/msg00038.html>.

ACTION: 2011-05-05.1: Laurent Liscia to further discuss merger with legalXML Member Section

Status: completed.

Note: See <http://www.oasis-open.org/apps/org/workgroup/board-plus/email/archives/201106/msg00012.html>.

Plan to include topic on July F2F Agenda.

ACTION: 2011-05-05.2: John Borrás to work with eGov member section members to determine reason for low vote and work with Scott McGrath on member education, before 9 June Board teleconference.

Status: completed.

Note: On agenda

ACTION: 2011-05-05.3: Martin Chapman and David Ings to provide proposal to the Board for the July 2011 meeting on the TAB role and proposals for moving forward with the TAB.

Status: open.

ACTION: 2011-05-05.4: Paul Lipton to check on possibility of hosting Board F2F in New York City 20-21 October 2011.

Status: completed.

Note: Confirmed, will host assuming re-election

ACTION: 2011-05-05.5: Claus von Riegen to share dates with Charles Schulz and Peter Brown

Status: completed.

4. Open Resolution Review

This section records the follow-up status for resolutions, for example the posting of approved minutes and policies or the follow-up actions required of a resolution.

Resolutions from 4 May 2011

RESOLUTION 2011-05-04.01, RESOLVED: Approve the revised v2 minutes from 17 March 2011 as distributed on 22 March 2011 by Frederick Hirsch.

Follow-up Status: completed.

Note: Posted, see <http://www.oasis-open.org/board/minutes-2011-03-17.pdf>.

RESOLUTION 2011-05-05.01, RESOLVED: Table approach to Strategy topic to an indefinite time.

Follow-up Status: completed.

RESOLUTION 2011-05-05.02, RESOLVED: The Board thanks Claus von Riegen and SAP for excellent hosting of the Board meeting.

Follow-up Status: completed.

RESOLUTION 2011-05-05.03, RESOLVED: The Board thanks Claus von Riegen for his service to the OASIS Board.

Follow-up Status: completed.

<Mike DeNicola, Claus von Riegen joined the meeting>

5. Additional Action and Resolution Review

The Board of Directors entered Executive Session to discuss Additional Action and Resolution Review.

The Board of Directors finished Executive Session to discuss Additional Action and Resolution Review.

6. OASIS Executive Director's Report

Laurent Liscia, Executive Director, provided an update on OASIS, noting an improvement in business development during May due to staff effort. Staff needs to start considering use of automation when documents are submitted to ease and improve the process. Financially OASIS is where it is expected according to the forecast. The EU has produced a strategic document outlining possible standardization reform with the potential to recognize OASIS and other organizations - the next step is in parliament.

Staff reviews completed and reflect previous discussions on improvements to the review process.

7. eGov Member Section Update

Peter Brown provided an Update on eGov member section status on behalf of John Borras (see <http://lists.oasis-open.org/archives/board-agenda/201106/msg00002.html>). The Board discussed the fact that member section members did not want to participate in a vote to change the rules of procedure and discussed the possibility of members becoming Member Section observers.

8. Kavi 5 Migration Report

Laurent Liscia provided an update on the Kavi 5 Migration, see <http://www.oasis-open.org/apps/org/workgroup/staff-board-tab/download.php/42460/Kavi-5-Update-06-07-2011.pdf> for details. Greg Carpenter and Jose Márquez met with the team working on the Kavi migration. Work is on track with no show-stoppers, a slight delay to achieve consistent look and feel.

9. Finance Committee Report

Jim Hughes provided a report on Finance committee status. There were minor corrections to April operations report that have been shared with the Board. eGov member section funds are being accrued but not released until revised RoP is updated. The IRS form 990 filing is delayed due to problems with the IRS web site.

10. Process Committee Report

Jeff Mischkinisky provided a report on Process committee status, noting that the Process Committee has discussed the eGov member section issue as well as potential OASIS Process changes for maintenance.

11. Governance Committee Report

No report.

12. Meeting Schedule

Planned upcoming meeting schedule.

F2F Meetings
F2F, 27-28 July 2011, OASIS Burlington MA office. (New Director briefing on 26 July by Staff and Board Chair to be scheduled).
F2F, 20-21 October, 2011. New York City.
F2F, 31 Jan -1 February or 1-2, Arizona or Southern California
F2F, 9-10 May in Europe.

Teleconference information:

Teleconferences
9 June 2011, 9-11 PT (date updated)
No teleconference July 2011

13. Adjourn

The meeting adjourned at 10:00 PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors