

OASIS MEMBERS ONLY

A face-to-face meeting of the OASIS Board of Directors was held in Burlington, MA on Tuesday and Wednesday, 8-9 February 2000.

Present:

Bill Smith, President and acting Chair Jon Parsons, Secretary/Treasurer Mary McRae, Chief Marketing Officer Norbert Mikula, Chief Technical Officer Alan Hester, CIO Eric Garcia, Director Bob Sutor, Chief Strategy Officer Lofton Henderson, CGM Open Representative (via telephone) Laura Walker, OASIS Executive Director

Not present:

Simon Nicholson (with apologies)

Agenda

- 1 Certification
- 2 By Laws
- 3 Operations Report
 - D&O Insurance
- 4 Board of Directors Election
- 5 XML.ORG
 - Contract
 - Steering Committee
- 6 ebXML
- 7 XML-DEV
- 8 Topic Maps
- 9 Cover sponsorships

MINUTES

1 Certification

AI - Walker to follow up with Ron Zoppo, querying on competition and business model

2 By Laws

AI - Parsons to distribute new para on member sections to CGM Open, with the intent to collect feedback in time to vote on next BoD conference call

3 Operations Report

Walker distributed FY99 financials.

- D&O Insurance

Walker to secure D&O quote and forward to Parsons for review w/OASIS counsel

4 Board of Directors Election

The following Directors' terms will expire in June 2000:

Norbert Mikula

Simon Nicholson

Eric Garcia

Jon Parsons

The nomination period will run from 1-31 May, with balloting from 1-30 June. Results will be announced in July. The new Board will be seated at the 3Q F2F BoD meeting.

Nominations and ballots will be accepted via email.

5 XML.ORG

- Contract

Outstanding issues with SAP lawyer. Smith & Sutor to follow up w/Gustav.

- Steering Committee

AI - Bosak to propose language/structure for motion to form the XML.ORG SC as an Advisory Committee. Motion (Mary, with Alan 2nding) and vote will be taken via email.

6 ebXML

Sutor provided update on Orlando meeting.

7 XML-DEV

Hester provided update on list.

AI - Hester and Walker to work together w/Chevrier (& Unicom) to ensure that archives and digest are available via XML.ORG.

AI - Walker to alert Chevrier to need to create XML-DEV home page on XML.ORG

8 Topic Maps

Discussion of whether and how to participate in IDEAlliance Topic Map group.

AI - Mikula to discern whether there is enough interest from OASIS members.

9 Cover sponsorships

AI - Walker to follow up with Jonathan Fox (Sun) and Robin Cover re status

AI - Walker to work w/Chevrier to redesign Cover home page

AI - Walker to aggressively recruit 2 Cover sponsors

Other business

AI - Hester to investigate credit card processing
AI - Walker and Hester to collaborate on IT plan

1Q00 Priorities

- Cover sponsorships - Walker
- Resolution on XML.ORG contract - Smith and Sutor
- Credit Card Processing - Walker and Hester
- D&O Insurance - Walker and Parsons
- Plan for IT staff/management - Walker and Hester
- FY00 Budget - Walker